

Risk Assessments

Identification of Risks:

Following a meeting of the School Management Committee together with teachers on 13 September 2014 to review the risks to children since the last review and in the light of experience gained, the following major risks were identified:

1. Children hurting themselves whilst playing outside /falling down stairs etc
2. Getting hold of Sharp objects /cooking utensils from kitchen
3. Hiding behind stage.
4. Fire Risks
5. Intruders /Strangers

Risk Management and Policy

The following decisions and actions were taken to manage the identified risks:



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Children hurting themselves:

- a) Allocation of two teachers to supervise children during playtime at all times, on rota system to be decided by head teacher. Ensure that school gates are closed and children do not play in car park.
- b) Children to be regularly reminded at assembly of the need to play safely and the dangers of running.
- c) Ensure a First Aid kit is kept fully stocked and on display in Office and Hall
- d) Obtain written permission from parents to provide first aid to children and call doctor/ambulance if necessary.

Getting Hold of Sharp/dangerous objects form Kitchen:

- a) Kitchen area made out of bounds for children. In the event they require water they must ask teachers on duty.
- b) Teachers to have their break in the kitchen to ensure no children enter kitchen area.
- c) Teachers to ensure that kitchen area is kept clean and safe at all times.

Hiding Under Stair Well:

- a) This risk has been removed by installing a lock on door.

Fire Risks

- a) Hold two fire drills per school year, following advice from fire officers.
- b) (See Fire safety Procedures).



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- c) Regular Inspections (every six months) of fire alarm, emergency lights by Fire safety engineers and weekly testing of alarm by nominated fire officer.

Intruders /Strangers

- a) School gates to be closed during school hours.
- b) All Teachers to challenge any person they do not recognise and to ask them to leave. If they refuse to leave they must call the police immediately.
- c) The main school door to be locked at all times during lesson times.

Review Procedure:

The above risks and policies to be reviewed regularly and updated in the light of experience.

Reviewed 13 September 2014



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